

**Senate Economics Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
**Treasury Portfolio**  
Additional Estimates  
2015 - 2016

**Department/Agency:** CGC

**Question:** AET 2081-2090

**Topic:** Travel Costs - department

**Reference:** written - 19 February 2016

**Senator:** Ludwig, Joe & Wong, Penny

**Question:**

Since the change of Prime Minister on 14 September, 2015:

2081. Is the minister or their office or their delegate required to approve all departmental and agency international travel?

2082. If so, under what policy?

2083. Provide a copy of that policy.

2084. When was this policy implemented?

2085. When is the minister notified, when is approved provided?

2086. Detail all travel (domestic and international) for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).

2087. Detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.

2088. What date was the minister or their office notified of the travel?

2089. What date did the minister or their office approve the travel?

2090. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.

**Answer:**

2081. No

2082. Not applicable

2083. Not applicable

2084. Not applicable

2085. Not applicable

2086. Nil

2087. Domestic travel only undertaken. No international travel was undertaken during this period.

	<b>Trip 1</b>	<b>Trip 2</b>	<b>Trip 3</b>	<b>Trip 4</b>	<b>Totals</b>
Number of Staff	1	1	1	3	<b>6</b>
Destination	Sydney	Sydney	Melbourne	Adelaide	
Air Fare Cost	\$604.72	Not applicable	\$520.46	\$1,448.31	<b>\$2,573.49</b>
Air Fare type	Economy	Not applicable	Economy	Economy	
Accommodation	\$356.00	Not applicable	\$174.00	\$154.00	<b>\$684.00</b>
Meals	\$99.35	\$429.75	\$248.00	\$151.10	<b>\$928.20</b>
Incidentals	\$56.10		\$53.60	\$102.50	<b>\$212.20</b>
Reason for Travel	Attend ATR Forum	Austrade Interview Panel	Attend Local Government	Attend Australian Labour Market research Workshop 2015	<b>\$4,397.89</b>

2088. Not applicable

2089. Not applicable

2090. There is one occasion of travel currently planned for the rest of this calendar year. The Commission intends to send 1 departmental officer to Melbourne to attend Locate 2016 conference on the spatial and surveying industries for training purposes.